



File Extension for Personal Return Request

Personal

New Client (new client form needed)

Tax Payer Name: _____

Spouse: _____

SSN: _____ Spouse SSN: _____

Date of Request: _____

Date Filed: _____

Taxpayer Signature: _____

Spouse Signature: _____

Adept tax service discourages clients from sending sensitive documents and information via email as it is unsecure. Please exchange files with us via our secure portal at <https://adepttaxservice.securefilepro.com/portal/login.aspx> or fax us (425) 949-7192. If you have any trouble accessing your portal account feel free to contact us.